

Date: December 31, 2003

To: Chairman Randolph and Commissioners Blair, Downey, Karlan and Knox

From: Mark Krausse, Executive Director

EXECUTIVE DIRECTOR'S REPORT

This is a summary of administrative activity and other matters since the report sent to you prior to the June Commission meeting.

A. PERSONNEL

Executive Fellow Stephanie Dougherty began her assignment with the FPPC, and will be working full time with us until August 2004. Stephanie comes to us with a wealth of experience, and will be helping with media relations and legislative issues.

B. STAFF PROJECTS

In recent weeks, the Technical Assistance Division has conducted SEI outreaches to the cities of Villa Park & Cathedral City.

Legal Division has announced that they will have two or three legal interns from McGeorge School of Law volunteering to help out in Legal Division during the spring semester. Two of the interns have already accepted the positions and a third is scheduled for an interview.

The Public Education Unit published the December 2003 Bulletin, which includes many very informative and educational articles. They are completing an HTML version of the new Form 700 and instructions that will be intended for use with screen readers for the visually impaired. The unit is revising the Form 700 access page on our web site to make it easier for everybody to find the right form. The Public Education Unit has also been communicating seminar ideas for the next national meeting of the Council on Governmental Ethics Laws (COGEL), scheduled for December 2004 in San Francisco and hosted by the San Francisco Ethics Commission.

C. APPROVAL OF CONFLICT OF INTEREST CODES/AMENDMENTS

Since the last Commission meeting, the agency has approved the following codes/amendments:

California Climate Action Registry
California Student Aid Commission
California Workforce Investment Board
Calleguas-Las Virgenes Public Financing Authority
Dixon Resource Conservation District
Education Audit Appeals Board

D. FINDINGS OF PROBABLE CAUSE

Pursuant to regulation 18361, I have found evidence in the following cases sufficient to lead a person of ordinary caution and prudence to believe or entertain a strong suspicion that the following respondents committed or caused a violation of the Political Reform Act. **This finding of probable cause does not constitute a finding that a violation has actually occurred. The respondents are presumed to be innocent of any violation of the Act unless a violation is proved in a subsequent proceeding.**

Andrew Ludwick, FPPC 03/278. On December 30, 2003, probable cause was found to believe that respondent, a self-employed private investor, residing in Palo Alto, failed to timely file two semi-annual campaign statements, in violation of Section 84200(b) (2 counts), and failed to timely file two semi-annual campaign statements electronically, in violation of section 84605(a) (2 counts).

E. REQUESTS FOR EXTENSION OF COMMITTEE TERMINATION

Pursuant to regulation 18404.1, campaign committees facing termination by December 31, 2002, who desire an extension of that deadline must submit a request to the Executive Director by December 1, 2002. Since my last report to the Commission, I have responded to the following requests:

Gary C. Beck for Assembly. First request for extension denied. The request for extension did not meet the regulatory due date, and neither the candidate nor the treasurer of the committee made any previous attempt to contact the Commission despite having been provided three notices from the Technical Assistance Division.